

**NORTHERN WESTMORELAND CAREER & TECHNOLOGY CENTER
JOINT OPERATING COMMITTEE**

A G E N D A

Regular Meeting - Thursday, December 8, 2022 - Time - 7:15 P.M.

**Meeting Place: Northern Westmoreland Career & Technology Center
705 Stevenson Boulevard, New Kensington, PA 15068**

I. Meeting Called to Order

II. Pledge of Allegiance

III. Roll Call

IV. Comments on Agenda Items by Citizens in Attendance

V. Approval of Minutes

- Regular Meeting of October 20, 2022.

- Special Meeting of November 7, 2022.

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

VI. Finance

A. Treasurer's Reports

October 2022

(Display F-1A)

November 2022

(Display F-2A)

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

- B.** **Ratification of Bills** November 2022 (Display **F-1B**)
 Payment of Bills December 2022 (Display **F-2B**)

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

- C.** **Ratification of Investments** October 2022 (Display **F-1C**)
 November 2022 (Display **F-2C**)

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

VII. Reports

- A.** **Director's Report** - (Display **R-1**)
B. **Administrative Report**
C. **Business Office Report**

VIII. Correspondence

IX. Old Business

X. New Business

A. ADMINISTRATION

AGENDA ITEM A-1

Approve the Joint Operating Committee Meeting dates and times for 2023 per the attached meeting calendar.

(Display A-1)

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

AGENDA ITEM A-2

Authorize Coleen Steim, Business Manager to make necessary budgetary transfers for December 2022 as shown on the attached display.

(Display A-2)

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

AGENDA ITEM A-3

Approve the General Advisory Committee as presented.

(Display A-3)

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

AGENDA ITEM A-4

Accepted the Local Audit Report of Hosack, Specht, Muetzel & Wood LLP, Certified Public Accountants, for the fiscal year ended June 30, 2022 including withholding \$121,527.22 from the payback due to member districts and to include encumbrances in the amount of \$112,253.98, and adult education in the amount of \$9,273.24 for the fiscal year 2021-2022 and refund payments to member districts per the accepted audit report Note 5 Due to Member Districts

(Display A-4)

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

A. ADMINISTRATION (Cont'd)

AGENDA ITEM A-5

Approve the 2022-2023 school year faculty club advisors and student officers as presented.

(Display A-5)

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

AGENDA ITEM A-6

Approve the list of obsolete equipment for disposal .

(Display A-6)

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

AGENDA ITEM A-7

Authorize the administration to pay December and January bills which would accrue finance charges/interest or would result in a discount if paid prior to the next scheduled meeting on February 16, 2023; and be it further resolved that documentation listing all bills will be presented at said meeting for ratification .

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

B. PERSONNEL

AGENDA ITEM B-1

Approved the supplemental employment agreement with Jill Awes for NTMA coordination services for 2022-2023.

(Display B-1)

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

B. PERSONNEL (Cont'd)**AGENDA ITEM B-2**

Accept the retirement of Mr. Kurt Kiefer, Director, effective December 29, 2023.

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

XI. Comments by Citizens in Attendance**XII. Adjournment**

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

CS

Dates to remember:

Thursday, January 19, 2023	-	<i>NO</i> JOC Regular Meeting
Thursday, February 16, 2023	-	7:00 PM JOC Regular Meeting
Thursday, March 16, 2023	-	7:00 PM JOC Regular Meeting
Thursday, April 20, 2023	-	7:00 PM JOC Regular Meeting
Thursday, May 18, 2023	-	7:00 PM JOC Regular Meeting
Thursday, June 15, 2023	-	7:00 PM JOC Regular Meeting